



OFFICE OF THE
ARIZONA STATE TREASURER

KIMBERLY YEE
TREASURER



**RFP 22-01A ADC Card Account Solutions
Questions and Answers**

Questions are in no particular order. State's responses are in BLUE.

1. Will the County please explain the basis for requiring a \$35 million Commercial Crime Policy or Blanket Fidelity Bond?

This RFP is not for a "County", it is for the State of Arizona Department of Corrections. This is the standard amount that is included in RFPs issued by the Arizona State Treasurer's Office that deal with the handling of financial transactions.
2. Regarding the AZ RAMP security standards and assessments of Section 4, Minimum criteria, bullet 4: In a primary/sub-contractor relationship, which entity would ASTO require to complete the form?

This would be the Contractor per definition of "Contractor" per Section 7 Uniform Terms and Conditions
3. In a situation where an organization is not federally contracted, and has not gone through NIST certification, will an inability to meet the standards be cause for disqualification?

Contractor shall comply with all applicable security requirements including by not limited to those listed in RFP 22-01A, Section 6 – Terms and Conditions, Arizona Risk and Authorization Management Program (AZRAMP).
4. In a situation where a contractor is NIST certified (800-83), will a copy of the audit report suffice as an attachment to the RFP, or does the state require the spreadsheet be filled out?

The State requires that a completed Arizona Baseline Infrastructure Security Controls assessment spreadsheet be submitted with the solicitation package per RFP 22-01A, Section 6 – Terms and Conditions, Arizona Risk and Authorization Management Program (AZRAMP).



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**RFP 22-01 Arizona Department of Corrections Card Account Solution
Questions & Answers**

These are the questions and answers from RFP 22-01 issued May 2, 2022

*Questions are listed as submitted in no particular order. State's responses are in **Red**.*

1. Whether companies from Outside USA can apply for this (like, from India or Canada)?
Yes, but they would have to perform the work in the USA. Please refer to RFP, page 42, #10 Offshore Performance of Work Prohibited.
The foreign company must also adhere to A.R.S. §10-1501 and the requirements for foreign companies set forth in Arizona Revised Statute Title 10 Chapter 15 as well as any other federal and state laws regarding businesses within the State of Arizona and the United States.
2. Whether we need to come over there for meetings?
Meetings related to RFP 22-01 will be held virtually.
3. Can we perform the tasks (related to RFP) outside USA (like, from India or Canada)?
Refer to RFP, page 42, #10 Offshore Performance of Work Prohibited
4. Can we submit the proposals via email?
Please refer to page 6, Proposal, #1 Deliverables on how to submit proposals. No other methods will be accepted.
5. Will ASTO please confirm it wants a synopsis of litigation for the past five (5) years?
Per page 60, Exhibit D: Experience of Company, #5, "A statement documenting all open or pending litigation initiated by Bidder or where Bidder is a defendant or party in any litigation with a public sector client".
6. Is ASTO interested in receiving multiple offers relative to solutions and commission? If so, is it acceptable for vendors to include the offers in one proposal response?
Provide a response to the RFP that meets the scope of work required.
7. Would ASTO please advise how many cards per month ADC currently issues?
1,450
8. What is the average amount loaded on a card?
\$550.00
9. Does ADC intend to load cards prior to the date that the offender is issued the card?
Cards are loaded approximately 3 days prior to the release date.



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10. Does ADC offer released offenders a choice of how to receive their funds upon release?

No, the inmates do not have a choice. The determination is made depending on where they are being released to. Basically, if they are being released to another type of "facility" such as the local police department, ICE, the U.S Marshalls, etc. they are given a check. If they are released to the public, they are given a release card.

11. What does the ADC currently pay JPay per card?

ADC pays a flat rate of \$5,000 per month.

12. Does JPay currently pay ADC a commission on issued cards?

No

13. Would ASTO please advise if ADC pays "Gate Money" or any other government benefit to the offenders upon release?

This varies by inmate based on the Arizona Revised Statute 31-228:

31-228. Procedure for discharge of prisoner; return of property; furnishing money, clothing and transportation ticket; allowing hair to grow before discharge

A. When a prisoner is released conditionally on parole, community supervision or probation if the court waived community supervision pursuant to section 13-603 or is discharged from a facility of the state department of corrections there shall be returned to the prisoner everything of value taken on commitment to the state department of corrections, or thereafter received by the prisoner, unless the item is contraband as defined in section 13-2501.

B. In addition to items returned pursuant to subsection A of this section, all monies accumulated in a prisoner's dedicated discharge account shall be furnished to every prisoner who is paroled, released on community supervision, released on probation if the court waived community supervision pursuant to section 13-603 or discharged from the state department of corrections. Except for prisoners who are committed to the department as a condition of probation, prisoners who have immediately available financial resources in excess of \$250 or prisoners who were previously paroled, released on community supervision, released on probation if the court waived community supervision pursuant to section 13-603 or discharged from the state department of corrections, if a prisoner has accumulated less than \$50 in the prisoner's dedicated discharge account, the monies accumulated in the account shall be furnished to the prisoner on the prisoner's parole or discharge, and the state department of corrections shall furnish the difference up to \$50. The department may furnish the monies to a prisoner who is released to the community on a stored value card, smart card or other instrument or device that enables a person to obtain goods, services or anything else of value through the use of value stored on the instrument or device.



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C. A paroled prisoner, a prisoner who is released on community supervision or probation if the court waived community supervision pursuant to section 13-603 or a prisoner who is discharged may be furnished a nontransferable ticket on a railroad or bus serving at or near the place of release to the first railroad, bus station or ticket office beyond the limits of the state in any direction. If the ticket is not used within three days after the date of discharge, unless prevented by illness, it shall be void.

D. Notwithstanding subsection B of this section, the department shall furnish clothing not exceeding \$35 in cost to each prisoner who is paroled, discharged, released on community supervision or released on probation if the court waived community supervision pursuant to section 13-603.

E. One month before the date of discharge, the prisoner shall be permitted to allow the prisoner's hair to grow.

F. Notwithstanding subsection B of this section, before a prisoner's discharge the state department of corrections shall withdraw from the prisoner's spendable or dedicated discharge account any applicable fees prescribed by title 28 or the department of transportation's rules for the issuance of either a driver license or a non-operating identification license to the prisoner, if eligible.

14. Regarding Exhibit F-Confidential Information Designation, page 62: Is it acceptable to ASTO if vendors provide Confidential information separately, in a sealed envelope inside our proposal binder?

All proposals, printed and USB copies, should be submitted in a sealed container. All sections, confidential or not, should be consolidated within a single printed document and on each USB. Materials within the response that contain proprietary or a trade secret, that qualify to be designated as confidential should be clearly marked and should contain supporting information.

15. Regarding the second bullet of the Minimum Criteria of Section 4, page 8: Will ASTO provide the contract or is it available online?

This is requesting that the bidder return page 3, Section 2 "Offer and Acceptance" signed with the proposal. Once a vendor is selected for award, the RFP and response document become the contract after final signature by ASTO.

16. In light of COVID-19 and ever-changing state mandates, would the County accept an electronic signature on the proposal documents from a person who is authorized to bind the company?

We will accept electronic signatures.