

## Arizona Office of State Treasurer

### COMPLIANCE CERTIFICATION FOR REIMBURSEMENT UNDER A.R.S. § 41-180

To comply with A.R.S. § 41-180, the Arizona State Treasurer’s Office requires law enforcement agencies seeking reimbursement to provide written certification that their implemented law enforcement crime victim notification software meets the criteria as set forth under the law. Law enforcement agencies that are able to seek reimbursement includes town, city, and county-based police agencies, as well as any prosecutor’s office that employs the notification system. SB1712 is not retroactive; therefore, reimbursements may only be approved for software costs that were implemented on or after September 24, 2022. **Please review ARS 41-180 and the ASTO SB1712 Policy Statement for additional information.**

Law Enforcement Agency:	Authorized Contact:
Law Enforcement Agency Address:	Contact Telephone Number:  Contact Facsimile:  Contact E-mail Address:
Crime Victim Notification System:	

**Check All Categories That Apply:**

- 1. The crime victim notification system is automatic, and does not require either of the following:
  - Software application download.
  - Opt-in mechanism.
  
- 2. The crime victim notification system provides victims with the following information:
  - The date on which the report is filed.
  - The case number.
  - The name of the detective who is assigned to the case.
  - When arrests are made.
  - When warrants are issued.
  - When the case is sent to the prosecuting agency.
  - Initial appearance.

- 3. The crime victim notification system interfaces with the law enforcement agency's system of record.
- 4. The crime victim notification system provides configurable triggers to send messages to crime victims.
- 5. The crime victim notification system provides the ability to attach informational brochures or other electronic attachments to the messages.
- 6. The crime victim notification system provides the ability for victims to find their case status on the agency's website.
- 7. The crime victim notification system is configurable to the requirements of each county and or city in this state.
- 8. The crime victim notification system include county, city or town branding, county, city or town email addresses and web domains for all communications.
- 9. The crime victim notification system provides the ability to send messages in multiple languages.
- 10. The crime victim notification system provides a short code or a long code telephone number with a local area code.
- 11. The crime victim notification system monitors the number of messages sent and the types of messages sent and visualize the data.
- 12. The crime victim notification system provides a criminal justice information service compliant automated victim notification platform that ensures the following:
  - Crime victims are automatically notified by text and email following any updates to their case.
  - Law enforcement agencies determine the notifications.
  - Crime victims are able to proactively locate their case status online.
  - The crime victim notification does not require additional staffing.
- 13. The law enforcement agency's vendor must have previously deployed a solution for **all** of the following in any State. Indicate which of these the vendor has deployed and which states:
  - City Police Department: State(s): \_\_\_\_\_
  - Sheriff's Office: State(s): \_\_\_\_\_
  - Prosecutor's Office: State(s): \_\_\_\_\_
- 14. The date the Crime Victim Notification System was implemented or updated. \_\_\_\_\_

This certification represents the law enforcement agencies' assertion that the above requirements are met in accordance with A.R.S. § 41-180(A)-(B). As such, the law enforcement agency warrants its submission of a valid claim subject to reimbursement.

I certify that I am authorized to submit and sign on behalf of the entity listed.

Signature: \_\_\_\_\_

Typed Name: \_\_\_\_\_

Title: \_\_\_\_\_

Date: \_\_\_\_\_

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<p><b>Please return this form to:</b> <a href="mailto:SB1712@aztreasury.gov">SB1712@aztreasury.gov</a></p>	<p><b>NOTE:</b> Pursuant to A.R.S. § 41-180(C), the State Treasurer is obligated to reimburse valid claims for reimbursement on a first-come, first-served basis.</p>
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### Procedures for Requesting Reimbursement

#### PROCEDURES FOR REQUESTING REIMBURSEMENT

Agencies must submit the following documents to be considered for reimbursement:

1. Arizona Office of State Treasurer Compliance Certification for Reimbursement Under A.R.S. § 41-180. <https://www.aztreasury.gov/revenue-distributions>
2. An invoice indicating all required software charges and the dates the charges were incurred.
3. A receipt showing all software charges have been paid to the vendor.
4. All documents must be submitted to [SB1712@aztreasury.gov](mailto:SB1712@aztreasury.gov).
5. Properly submitted requests shall be reimbursed on a first-come, first-served basis.
6. Any submission with incomplete or missing information will be rejected. Rejected documents will need to be resubmitted and will not be considered for reimbursement until submitted properly.

The requestor will receive an email indicating the claim has been received. An email will be received regarding the status of the claim within 5 business days.

Approved reimbursement claims will be processed on Fridays.

ASTO will post a reimbursement document by end of day Monday (Tuesday, if Monday is a holiday) showing processed claims.

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**Arizona State Treasurer's Office Use Only**

**Approved:**

\_\_\_\_\_  
Approved By and Date

Approval Claim ID: \_\_\_\_\_

**Rejected**

Reason:

\_\_\_\_\_  
\_\_\_\_\_