

# ARIZONA STATE TREASURER'S OFFICE

## State Remittance Report

### Instructions – Form TRE 101A

Use this form only for deposits required by Arizona Revised Statutes to be made directly with the State Treasurer.

Enter the Report Period.

Enter the Date the report is prepared.

Enter your Depositor Code (a four digit number assigned by the State Treasurer's Office (which begins with a 5 or 6).

Enter your Depositor (County, City or Court name).

Enter the name, title, telephone number and email of the person preparing the report.

Enter the dollar amount on the appropriate line for each kind of revenue you are depositing.

For new or unlisted items, use lines under **Other Fines, Fees, or Taxes.**

Enter the amount paid by check and/or the amount paid by wire. The total remittance amount will be automatically calculated by the form.

*Negative amounts are not allowed on this form.*

*In the event of an overpayment, please email [nonstateremittance@aztreasury.gov](mailto:nonstateremittance@aztreasury.gov) for instructions.*

Make your check payable to: Arizona State Treasurer; mail to the Arizona State Treasurer's Office, 1700 West Washington Street, Suite 102, Phoenix, Arizona 85007.

Secure your check to the top of the remittance form with a paper clip.

*ACH or wire payment is available. Please reach out to [nonstateremittance@aztreasury.gov](mailto:nonstateremittance@aztreasury.gov) to request our banking information.*

Make a photocopy of the completed form for your records.