



WIRE TEMPLATE ID REQUEST FOR REPETITIVE WIRE TRANSFER

Office of the State Treasurer Arizona

1700 W. Washington Street, Suite 102, Phoenix, AZ 85007

Send completed form and wire instructions to banking@aztreasury.gov

(Type or print information)

Agency and Requestor Information:

Date: _____

Agency Name: _____

Requestor Name: _____

Requestor Phone Number: _____

Requestor Email: _____

Request Type:

New Template ID

Update Template ID: _____

Delete Template ID: _____

Reason for the request:

Instructions:

- It is required to complete the "Payment Information" section for new or update template ID request. The agency must provide the wire instructions or equivalent document(s) for verification.
- The form must be signed by the account's authorized signer, AP Manager, Controller, CFO, Administrator, Commissioner, Deputy Director, Director, or other leadership team member.

Payment Information:

1. Beneficiary Financial Institution Information:

Financial Institution ID: _____ ID: _____

Financial Institution Name: _____

2. Beneficiary Information:

Beneficiary Full Name: _____

Beneficiary Account Number: _____

Beneficiary Address: _____

3. Purpose of the Payment:

4. Payment Currency:

USD

Foreign Currency: _____

5. Payment Addenda:

Certification:

I certify that the Beneficiary on this request is the Vendor of the corresponding AFIS document. I certify the information on this request was received by authorized personnel of that of the Beneficiary. I understand that the Treasurer's Office relies upon this certification as a material representation.

Signature of Authorized Signer:

Full Name of Authorized Signer: _____

Title of Authorized Signer: _____

Treasurer's Office Only

Approved on: _____

Wire Template ID: _____

Approved by: _____

Agency Confirmed Accuracy on: _____

Delete Repetitive Template on: _____

Title: _____

Completed by: _____